



REQUEST FOR QUOTATION

Date: 31 October 2023
RFQ No.: 100-23-07-1959

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure Supply and Delivery of Various Rooted Plants and Gardening Supplies – Rainforest Adventure Experience Park with an Approved Budget for the Contract (ABC) of Php 451,200.00, in accordance with Section 53.9 of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.


The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.


Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	uom	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Rice Hull, 40kgs/sack		50	sack/s	370.00	18,500.00		
2	Coco Dust, 40kgs/sack		50	sack/s	525.00	26,250.00		
3	Cypermethrin 1L		6	ltr/s	710.00	4,260.00		
4	Malathion, Insecticides 1liter		6	ltr/s	770.00	4,620.00		
5	Hi Nitro, 30-10-10 1kg/box		5	box/s	920.00	4,600.00		
6	Osmocote Slow Release, 12kgs/sack		1	sack/s	9,700.00	9,700.00		
7	Complete 14-14-14 50kgs		1	sack/s	3,100.00	3,100.00		
8	Urea, (48-0-0)50 kls.		6	sacks	2,700.00	16,200.00		
9	Magnesium Sulphate		10	kilo/s	230.00	2,300.00		
10	Soluble Trace Elements 1kg		10	box/s	285.00	2,850.00		
11	General Purpose 20-20-20, 1kg/box		10	box/s	565.00	5,650.00		
12	Yield Booster 15-10-10 1kg		40	box/s	510.00	20,400.00		
13	Dendrobium Orchids, 2ft. Flowering with soil and seedling bag		35	pc/s	325.00	11,375.00		

14	Philippine Orchid Flower, 2ft. Flowering with soil and seedling bag	5	pc/s	9,100.00	45,500.00		
15	Phalaenopsis Orchid Fresh Large, 24inches with soil and seedling bag	10	pc/s	1,800.00	18,000.00		
16	Monstera Dansorii, 3ft. with soil and seedling bag	10	pc/s	234.00	2,340.00		
17	Syngonium Pink Splash, 2ft. with soil and seedling bag	10	pc/s	234.00	2,340.00		
18	driftwood, w/ cemented stand W 6inches L 24 inches H 60inches	20	stand	1,800.00	36,000.00		
19	seedling bags 4x4x7, 100pcs/box 4inches x 4inches x 7inches	20	box/s	237.00	4,740.00		
20	Seedling bags, 6inches x 6inches x 12inches 100pcs/box	20	box/s	267.00	5,340.00		
21	Aglaonema Carmen, 3ft. with soil and seedling bag	10	pc/s	750.00	7,500.00		
22	Globba Winitii White Dragon, 4ft. with soil and seedling bag	5	pc/s	364.00	1,820.00		
23	variegated shell ginger per clump, 4ft. with soil and seedling bag	10	pc/s	585.00	5,850.00		
24	plumbago, "forget me not" 2ft. with soil and seedling bag	100	pc/s	156.00	15,600.00		
25	Bachelor Button Seeds, 100seeds/pack	1	pack/s	260.00	260.00		
26	Zinnia Flower Seeds, 120seeds/pack	10	pack/s	240.00	2,400.00		
27	Calathea Ornata, 3ft. with soil and seedling bag	10	pc/s	234.00	2,340.00		
28	white angel, 3ft. with soil and seedling bag	60	pc/s	350.00	21,000.00		
29	White Pebbles, 10kgs/sack size: small	5	sack/s	450.00	2,250.00		
30	White Pebbles Medium, 10kgs/sack size: medium	5	sack/s	550.00	2,750.00		
31	White Pebbles Large, 10kgs/sack size: large	5	sack/s	650.00	3,250.00		
32	Variegated African Talisay, 4ft. with soil and seedling bag	10	pc/s	2,600.00	26,000.00		
33	Plastic pots, Diameter x Height 21cm x 18.5cm x 15cm	20	pc/s	299.00	5,980.00		
34	Sunflower Seed, 1,000seeds/pack	5	sacks	2,835.00	14,175.00		
35	Zinnia, 1,000seeds/pack	2	pack/s	3,435.00	6,870.00		
36	Gnome mix Gomphrena seeds, 100seeds/pack	2	pack/s	260.00	520.00		
37	vanda JVB top cut, 3ft. Flowering with soil and seedling bag	20	pc/s	425.00	8,500.00		
38	Silver Queen / La Swerte, 2ft. Flowering with soil and seedling bag	30	pc/s	234.00	7,020.00		
39	Carmen Flower, 2ft. Flowering with soil and seedling bag	30	pc/s	325.00	9,750.00		
40	melendres, 9ft. Flowering with soil and seedling bag	30	pc/s	455.00	13,650.00		
41	Siama Aurora, 3ft. Flowering with soil and seedling bag	5	pc/s	340.00	1,700.00		
42	Suksom Vaipong, 12inches or 1ft. height Plant with soil and seedling bag	5	pc/s	1,105.00	5,525.00		

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



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43	Auspicious Red, 1ft. Plant with soil and seedling bag	5	pc/s	1,235.00	6,175.00		
44	Monstera Deliciosa, 8ft. Plant with soil and seedling bag	5	pc/s	1,105.00	5,525.00		
45	Philodendron cherry red, 1ft. Plant with soil and seedling bag	5	pc/s	1,014.00	5,070.00		
46	Spathyphyllum, 2ft. Plant with soil and seedling bag	5	pc/s	364.00	1,820.00		
47	Variegated Don Manuel, 3.5 meters height Plant with soil and seedling bag	5	pc/s	450.00	2,250.00		
48	flowering plants silver pandakaki, 2ft. Plant with soil and seedling bag	5	pc/s	255.00	1,275.00		
49	Lantana Multi Color, 2ft. Flowering Plant with soil and seedling bag	5	pc/s	156.00	780.00		
50	Floribunda, 6ft. Color: Red with soil and seedling bag	5	pc/s	260.00	1,300.00		
51	Schizmatoglottis, 36inches tall Plant with soil and seedling bag	5	pc/s	370.00	1,850.00		
52	calathea makonaya, 2ft. Tall Plant with soil and seedling bag	5	pc/s	1,100.00	5,500.00		
53	Calathea Zebrine, 3ft. Tall Plant with soil and seedling bag	5	pc/s	676.00	3,380.00		
54	Garden Soil, 15kilos/sack	50	sack/s	150.00	7,500.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total	451,200.00			
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.							

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*



TERMS OF REFERENCE

DELIVERY TERM: 30 CALENDAR DAYS

**DELIVERY SITE: MAYBUNGA RAINFOREST PARK
F. Legaspi St. Maybunga, Pasig City**

Prepared by:
Julie Ann C. Dalao

Noted by:
Patrick C. Plandiano

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

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Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].


If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.


Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

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The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph

ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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